

# 108th ANNUAL HARVEST CRAFT FAIR

First Parish of Sudbury

Saturday, October 17<sup>th</sup>, 2009 10am-4pm

Route 27 & Concord Road Sudbury MA 01776

The First Parish of Sudbury announces its 108th annual Harvest Craft Fair. For over 100 years our historic landmark building in Sudbury Center has been a perfect venue for this Craft Fair. Once again we are opening the grounds and historical buildings to outside crafters. We welcome your application to sell your quality crafts. This juried craft fair is only open to crafters selling their own handmade products. Resellers are not admitted. Those crafters who offer a mix of items are welcome, but only their own crafts may be displayed and sold at the fair. Crafters may not share inside spaces.

The Harvest Craft Fair draws attendees due to its location and the fine food offered. Abundant nearby free parking allows convenient access for one and all. We proudly offer jams, jellies and baked goods from the kitchens of our parishioners. Additionally, a hearty lunch of homemade soups and breads is sold at reasonable prices. We offer extensive advertising in local and regional newspapers and flyers are prominently displayed throughout Sudbury and neighboring communities. We are continuing our hourly raffle this year, for which patrons must be present to win. Your donations of an item of at least \$15 value provide the raffle prizes.

***Become part of our New England tradition and make it a profitable event for all.***

## HARVEST CRAFT FAIR OPERATING RULES AND EXHIBITOR GUIDELINES

- Crafts:** All crafts must be hand created by the crafters. No reselling is allowed.
- Unloading:** Materials may be unloaded in the Church parking lot. Crafters will be directed to parking locations and to remove their vehicles as soon as materials are removed.
- Parking:** Free parking in nearby lots.
- Set-up:** All setups must fit within the space allocated. Most inside spaces are 8'x 6'. Stall spaces are only 9' wide, so 10x10 tents/display do not fit inside without modifications.  
Friday, Oct. 16th from 6:30 PM- 8:00 PM; Saturday, Oct. 17<sup>th</sup> from 7:30 AM- 9:30 AM  
All set-ups must be completed by 9:30 AM of October 17<sup>th</sup>. The Harvest Craft Fair opens promptly at 10am. Booths must remain set-up until the 4pm closing.
- Aisles:** Must be kept clean, navigable and safe.
- Exhibitor Areas:** Must be returned to their original condition after the Fair is over.  
No discount signs of any type may be displayed until the last 30 minutes of the fair.
- Liability:** First Parish of Sudbury assumes no liability for any property or goods of exhibitors. Exhibitors will hold harmless First Parish of Sudbury for any personal liability due to exhibitor's acts or omissions.

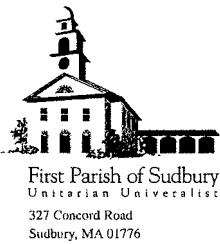
First Parish of Sudbury reserves the right to make and enforce all operating rules, and, in its sole discretion, to require the removal from sale of any items deemed inappropriate for sale at the Harvest Craft Fair. Exhibitors must comply with all laws of the Commonwealth of Massachusetts and the Town of Sudbury, including all laws and regulations dealing with licensing and sales taxes.

- Food:** Coffee will be provided at no charge in the morning. Our famous homemade bread & soup lunch will be available for your purchase and delivery to your booth.
- Deadlines:** Applications are due by May 1, 2009, and confirmations will be mailed by June 1, 2009
- Refunds:** No refunds will be made once an exhibitor has been accepted, unless the space can be filled by September 1, 2009, after which date no refunds will be made to any admitted crafter for any reason.
- NO SMOKING** is permitted in the First Parish buildings.

**PLEASE TAKE NOTE THAT THE DATE OF THE FAIR IS October 17th, 2009,  
THE WEEKEND FOLLOWING COLUMBUS DAY WEEKEND.**

For more information, contact either Sherri Cline (978) 443-0395 or Beth Rust (978) 443-9041  
or email: [craftfair@fpsudbury.org](mailto:craftfair@fpsudbury.org)

CRAFTER'S COPY (Please retain for future reference)



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## Application Agreement

### HARVEST CRAFT FAIR OPERATING RULES AND EXHIBITOR GUIDELINES

- Application:** All applications must include a \$10 check for the jury fee, which is **non-refundable** AND a Separate check for the total due on their 1<sup>st</sup> choice location, including the fee for inside table/chairs/electricity, if you wish us to provide these. Refunds for those accepted for their 2<sup>nd</sup> or 3<sup>rd</sup> choice location will be made AT THE FAIR. Rejections will have their exhibit space check returned to them. A waitlist is maintained and those checks are held pending final decision.
- Crafts:** All crafts must be hand created by the crafters. No reselling is allowed. No Sharing of Craft space by 2 or more crafters allowed for inside spaces.
- Raffle:** Every Crafter must donate a craft with a value of at least \$15. This item must be presented upon check-in.
- Unloading:** Materials may be unloaded in the Church parking lot. Crafters will be directed to parking locations and to remove their vehicles as soon as materials are removed.
- Parking:** Free parking in nearby lots.
- Set-up:** All setups must fit within the space allocated. Most inside spaces are 8'x 6'. Stall spaces are only 9' wide, so 10x10 tents/display do not fit inside without modifications. Friday, Oct. 16th from 6:30 PM- 8:00 PM; Saturday, Oct. 17<sup>th</sup> from 7:30 AM- 9:30 AM All set-ups must be completed by 9:30 AM of October 17<sup>th</sup>. **The Harvest Craft Fair opens promptly at 10am. Booths must remain set-up until the 4pm closing.**
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- Food:** Coffee will be provided at no charge in the morning. A food concession will be available where lunch and snacks may be purchased.
- Deadlines:** Applications are due by May 1, 2009, and confirmations will be mailed by June 1, 2009.
- Refunds:** No refunds will be made once an exhibitor has been accepted, unless the space can be filled by September 1, 2009. No refunds will be made after September 1, 2009 for any reason.

**NO SMOKING** is permitted in the First Parish buildings.

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**I hereby consent to the conditions and guidelines set forth by the Committee of the First Parish of Sudbury Harvest Craft Fair as set forth above.**

\_\_\_\_\_  
Signature

(Church Copy)

\_\_\_\_\_  
Date

